



# ARIZONA HOUSE OF REPRESENTATIVES

Fifty-fifth Legislature  
Second Regular Session

House: GE DP 7-1-4-1 | 3<sup>rd</sup> Read 49-10-1-0

Senate: GOV DP 7-0-0-0 | 3<sup>rd</sup> Read 24-2-4-0

---

**HB 2587: public records; point of contact**  
**Sponsor: Representative Grantham, LD 12**  
**Transmitted to the Governor**

## **Overview**

Requires an entity that is subject to a public records request to provide specified information of the employee or department that is authorized to provide the requested information.

## **History**

Statute requires permanent public records of the state, a city or town, a county or other political subdivision of this state to be transcribed or kept on paper or other material that is durable and of permanent quality. Such permanent public records must be stored and maintained according to standards for the storage of the records as established by the director of the Arizona State Library, Archives and Public Records ([A.R.S. § 39-101](#)).

## **Provisions**

1. Stipulates that an entity that is subject to a public records request must provide the following information of the employee or department that is able and authorized to provide the requested information or able to forward the request to an employee or department that is authorized and able to provide such information:
  - a) Name;
  - b) Telephone number; and
  - c) Email address. (Sec. 1)
2. Specifies that the contact information of the authorized employee or department must be made available to the public on the website maintained by the entity. (Sec. 1)
3. Directs the authorized employee or department to reply within five business days acknowledging receipt of the request for a public record unless the entity maintains a centralized online portal for submission of public records requests that provides receipt on submission of a request. (Sec. 1)

<input type="checkbox"/> Prop 105 (45 votes)	<input type="checkbox"/> Prop 108 (40 votes)	<input type="checkbox"/> Emergency (40 votes)	<input type="checkbox"/> Fiscal Note
--	--	---	--------------------------------------